

TO: Mayor, Trustees, Village Attorney and Village Clerk
FROM: Village Administrator Steve Stricker and Staff
DATE: August 17, 2012
SUBJECT: **The Soon-to-be-Renamed Very Important Memo formerly known as the Miscellaneous Memo**

Concert on the Green – Friday, August 17, 7:30 p.m.

The final Concert on the Green is on Friday, August 17, at 7:30 p.m., weather permitting. The band playing is ABBA Salute (ABBA Tribute Band), sponsored by Goldstine, Skrodzki, Russian, Nemec and Hoff, Ltd.

Plan Commission Meeting Cancelled

Please be reminded that the Plan Commission meeting scheduled on August 20 has been cancelled.

Union Negotiations – Thursday, August 23, 6:30 p.m.

The next Union Negotiation session for the Public Works employees is scheduled on Thursday, August 23, at 6:30 p.m. The session will be at the Public Works facility, *due to the ongoing renovation project at the Village Hall.*

August 27 Village Board Meeting Cancelled

Please be reminded that the August 27 Village Board meeting has been cancelled.

Veterans Memorial Committee Meeting Cancelled

The Veterans Memorial Committee meeting of August 29 has been cancelled.

Citizens Police Academy – Thursdays, September 6-November 1, 6:30 p.m.

The annual Citizens Police Academy will be conducted every Thursday evening from September 6 through November 1, 6:30 p.m. at the Police Department Training Room.

I & M Canal Rendezvous – September 8-9, 10:00 a.m.

The Village received a letter from Jean Thode, of the I & M Canal Rendezvous Committee, announcing their annual event, "A River Thru History-Des Plaines Valley Rendezvous," which will be held on Saturday and Sunday, September 8 and 9, beginning at 10:00 a.m. both days.

Events Planning Committee Meeting – Tuesday, September 11, 7:00 p.m.

The next Downtown Events Planning Committee meeting is scheduled on Tuesday, September 11, at 7:00 p.m.

Plan Commission Meeting – Monday, September 17, 7:30 p.m.

The next Plan Commission meeting is scheduled on Monday, September 17, at 7:30 p.m. (Please be reminded that a Plan Commission meeting was not scheduled on the first Monday of September due to the Labor Day Holiday.)

EDC Meeting – Tuesday, September 18, 7:30 p.m.

The next Economic Development Committee meeting is scheduled on Tuesday, September 18, at 7:30 p.m.

Veterans Memorial Committee Meeting – Wednesday, September 26, 4:00 p.m.

The next Veterans Memorial Committee meeting is scheduled on Wednesday, September 26, at 4:00 p.m.

EQC Meeting – Wednesday, September 26, 7:30 p.m.

The next Environmental Quality Commission meeting is scheduled on Wednesday, September 26, at 7:30 p.m.

Village Staff and Hotels Attend CVB Orientation and Member Spotlight Meeting

Pursuant to the Hotel Marketing Committee's recently approved marketing plan, each Burr Ridge hotel has joined the Chicago Convention and Visitors' Bureau. Phil Yaeger of Boost Communications, the Village's Hotel Marketing consultant, arranged for a one-hour orientation session at the CVB's office at McCormick Place on Tuesday, August 14th. Representatives of the Marriott Hotel, Extended Stay and AmeriSuites attended the orientation. Immediately following that session, the Burr Ridge Hotel Marketing team was given an opportunity to pitch their products/locations to the CVB sales executives and booking agents. When asked by Mr. Yaeger, the 20+ CVB representatives indicated that they had heard of Burr Ridge but only one of them stated that she knows where the community is located. During the 20-minute presentation, Assistant Village Administrator Lisa Scheiner presented an overview of the community, its location, and the reasons why Burr Ridge is a desirable destination for meeting planners, as well as business and leisure travelers. Representatives of the Burr Ridge hotels then discussed each property in greater detail. Phil Yaeger presented information on behalf of the Quality Inn, whose representative was unable to attend the meeting.

Governor Announces Next Round of Local Roads Funding through *Illinois Jobs Now* Capital Program

The Village received a letter from Governor Pat Quinn indicating that the next round of local roads funding authorized through the *Illinois Jobs Now* capital program is now underway and that the Village of Burr Ridge will receive \$48,894, which are not project specific, but are to be deposited into the Motor Fuel Tax Account and to be expended in accordance with normal MFT Standards Policies and Procedures.

DG Township Human Services Department Update on S.A.L.T. Programs and Initiatives

A letter from Frank Wurster, Supervisor of Downers Grove Township, highlighting events of his Department is available for review at the Village Hall. Included in this letter are the survey results that were outlined by Mr. Beardsly during his presentation this past Monday evening.

Board Meeting Video Consultant Resigns

We learned after the Board meeting on Monday night that Steve Stroud, our consultant who prepares our Village Board meeting videos, has accepted a new job in North Carolina and, therefore, will no longer be able to provide video services for the Village. Mr. Stroud has provided the names of a couple of his associates who he believes could perform this work for us. Finance Director Jerry Sapp, Village Clerk Karen Thomas and I will be meeting with these applicants within the next couple of weeks. If anyone has any other suggestions, please do not hesitate to contact me.

IML Statehouse Briefing

The Illinois Municipal League's Statehouse Briefing dated August 14, 2012, is available for review at the Village Hall.

AT&T U-verse Update

An email from James Maurer, Regional Vice President of External Affairs for AT&T Illinois, announcing possible programming changes to the AT&T U-verse system that may go into effect in August, September and October, 2012, if reasonable agreements with the programmers cannot be met, is available for review at the Village Hall.